PLANET EARTH PRESCHOOL & DAYCARE INC.
Application for Employment

**PERSONAL**

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMPLOYMENT DESIRED**
**Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date you can start:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Salary desired:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you currently employed?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If so, may we inquire of your employer?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Have you applied to this company before?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If so, when?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| EDUCATION | NAME & LOCATION | YEARS ATTENDED | DATE GRADUATED | SUBJECTS STUDIED |
| High School |  |  |  |  |
| College |  |  |  |  |
| Business\Correspondence School |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| FORMER EMPLOYERS | NAME, CITY, PHONE # | SALARY | POSITION | REASON FOR LEAVING |
| To-From: |  |  |  |  |
| To-From: |  |  |  |  |
| To-From: |  |  |  |  |
| To-From: |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| REFERENCES NAME | PHONE NUMBER | BUSINESS/RELATIONSHIP | YEARS KNOWN |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

The age discrimination in employment act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.\*

**Why did you leave your last position or why are you looking to leave your position?**

**How many hours are you interested in working each week?**

**What are your strengths? What are your weaknesses?**

**What traits do you think make a good teacher?**

**What stresses you out/overwhelms you?**

**What do you find to be the most challenging part of working with children?**

**What is the most effective way to manage you to ensure you are productive?**

**What do you like to do in your free time?**

**What is your short term (1-2yr) goals?**

**What is your long term (5yr) goals?**

**Do you consider yourself to be punctual?**

**Do you have reliable transportation?**

**Do you work better by yourself or with a partner?**

**Do you have any schedule or school restrictions? If so, please explain.**

**What age do you prefer to work with?**

 **INFANT TODDLER PRE-K SCHOOL AGE**

**Please note anything else you feel like you should share with us (traits, awards, scheduled trips, restrictions, etc.)**

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Signature Date